



# INCOMING 9TH GRADE REGISTRATION

Vero Beach High School



# Welcome to Vero Beach High School

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- Each student will need to complete one registration request form. Do not submit duplicate forms.
- Make your selections carefully.
- Ask your counselor if you have questions, prior to submitting.
- Submit your form by April 1.
- Scheduling will be completed using a random selection process.
- Counselor Names and Contact Information
  - A-L Rachel Holderman 564-5717 [rachel.holderman@indianriverschools.org](mailto:rachel.holderman@indianriverschools.org)
  - M-Z Karen Bailey 564-5722 [karen.bailey@indianriverschools.org](mailto:karen.bailey@indianriverschools.org)

# How to Access the Form

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- You will need your sdirc.org email address and your regular password
- You can scan the code on the right
- You can click on the link below

[Schedule Request Form](#)

(CTRL+click on the link)



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# Completing the Registration Request Form

## Step 1

Enter your contact information

- Last Name
- First Name
- ID Number
- Email
- Phone Number

## Step 2

If you have already completed high school courses:

- Select each course you have taken
- If the course is not listed, enter name of course here.

## Step 3

Select the level of the following academic courses

- English
- Math
- Science
- Foreign Language (is not required)

## Step 4

AP Program

- You must select Yes or No to view the rest of the form.
- If you select Yes, you must choose AP Human Geography or AP Computer Science.

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# Completing the Registration Request Form

## Step 5

### Full Year Electives with additional commitments

- You do not have to choose one of these courses
- This group requires additional commitments beyond the school day

## Step 6

### Full Year Electives

- You do not have to choose one of these courses

## Step 7

### Rank Semester Electives

- Click on the course
- Then use the arrows on the right to move the course up or down
- Move your top choice to the top of the list and your least favorite choice should be on the bottom.

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# Completing the Registration Request Form

## Step 8

### Grade Forgiveness

- If you took a high school course in middle school and earned a grade of C or lower, you may choose to retake the course.
- Enter the name of the course you want to retake here.

## Step 9

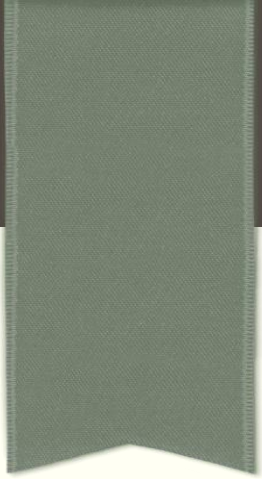
### Questions/Concerns

- If you had issues selecting a course on the form enter desired course here.
- If you have further questions/concerns for the school counselor comment here.

## Step 10

### Review your choices

Click Submit



# CONGRATULATIONS!!!

Thank you for submitting your course request form. Individual schedules will be completed using a random selection process. Please note, we cannot guarantee the availability of electives or take requests for specific teachers, lunches, or class periods. Schedules will be available on FOCUS prior to Freshman Orientation in August.